

Inspiring Minds seeks four Youth Development Workers for Transition to K Program

Inspiring Minds seeks youth development workers to support our transition to Kindergarten Program. The youth development worker will support a Kindergarten teacher and early childhood educator in creating a warm and nurturing relationship with each child within an environment that stimulates curiosity.

Qualifications:

- A High School Diploma, GED, or working toward High School Diploma
- Education classes or experience in camp, youth programs, recreation, working with children, or in a related field.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Be certified in First Aid and CPR prior to program start date.
- Work collaboratively and approach all work with positivity and determination.
- Communicate effectively with students, families, and colleagues.

Pre-Service Responsibilities

- Support family information sessions and recruitment efforts.

Responsibilities

- Be present and engage in building strong relationships with children.
- Greet families, support attendance and sign in and out.
- Support the distribution of snacks and lunch.
- Know and understand all emergency procedures associated with the program.
- Know, enforce, and follow all safety guidelines associated with the program. This includes but is not limited to being responsible for your
- Provide consistent and immediate feedback to students.
- Monitor and maintain a positive classroom environment that supports the school wide behavior expectation in which most students are engaged, incorporates mutual respect and provides cooperative learning opportunities.
- Hold all students to high behavioral and academic expectations
- Establishes and maintains appropriate relationships with students, parents, staff, and community members by communicating in a tactful, courteous, and confidential manner.
- Maintains a professional appearance, and demonstrates behavior that is conscientious and responsible.
- Does not engage in discriminatory practices on any basis, including race, origin, gender, sexual orientation, socio- economic status, disability, religion, or political beliefs.
- Performs other job-related duties as assigned.

OTHER REQUIREMENTS:

- Must be able to pass an initial fingerprint and background clearance check.
- Participate in additional activities including recruitment events, field trips, daily enrichment time, parent-engagement events and other required programs as needed throughout the program.

This position is temporary, with training to be scheduled in June. Program is July 8, 2019 through August 16, 2019 hours are 8:30 a.m.-3:30 p.m. Monday- Friday.

To apply, please email jobs@inspiringmindsri.org. Please include a resume and cover letter.